

Chariho Building Committee Meeting

August 19, 2025

Committee Members Present: Andrea Baranyk, William Coulter, Catherine Giusti, Craig Louzon, Patrick McKenna, Larry Phelps, William Prince, Karen Reynolds, Scott Sunderland

Others in Attendance: Superintendent Gina Picard, Director of Administration & Finance Gregory Zenion, Director of Buildings and Grounds Jason Sullivan (arrived 5:05PM), District Electrician John Devereaux, Committee Lawyer Jackson Parmenter, District Lawyer Jon Anderson, Building Committee Clerk Kathy Koziol

Absent: Ryan Callahan, Christopher Cumiskey, High School Principal Andrea Drake, Middle School Principal Jean Bradinini, Director of Chariho CTC Gerry Auth

1. Meeting Call to Order/Pledge of Allegiance

Andrea Baranyk called the meeting to order at 5:07 PM with the pledge of allegiance.

2. Approval of Minutes August 5, 2025

Craig Louzon made a motion, seconded by William Coulter, and it was VOTED: To approve the minutes of the August 5, 2025 meeting.

In favor: Coulter, Giusti, Lozon, McKenna, Phelps, Prince, Reynolds, Sunderland
Abstain: Andrea Baranyk

3. Discssion of CTC Roof change order

Jackson is analyzing the change order. This will not slow down the project. After the analysis of the change order is complete, the next step is for Jackson to talk with the contractor and the other parties involved. Jackson will send his analysis of the change order to the committee soon and it was noted that this would have to be discussed in an executive session.

Jon Anderson informed the committee that the OMA prohibits boards from having a meeting to which the public is not invited and let the committee know to be aware that discussions between committee members through email can be a violation of the OMA if committee business is being discussed.

If the committee members have a question about the change order it should be sent to the lawyer, and he will forward it to the appropriate people.

Jackson Parmenter and Jon Anderson left the meeting at 5:17.

4. Approval of Change Orders

Jason is not recommending that the committee approve the change order that was presented for the CTC roof. Change order dated August 18, 2025 COR #2 Perimeter Safety Railings on Roofs A&G \$9,842.92.

Craig Louzon made a motion, seconded by Karen Reynolds and it was

VOTED: To not approve the change order from Greenwood Industries in the amount of \$9,842.92
In favor: unanimous

5. Approval of Bills

The committee reviewed the bill from Colliers for work related to the CTC roof and it was explained that the OPM is required on a project of this size.

Craig Louzon made a motion, seconded by Scott Sunderland and it was
VOTED: To approve paying the Colliers bill in the amount of \$6,784.70
In favor: unanimous

Jason reported that the lighting materials have been delivered, and the work will start on Monday and should tak a few weeks.

Craig Louzon made a motion, seconded by Catherine Giusti and it was
VOTED: To approve paying the Independent Electric Supply bill in the amount of \$25,290.38
In favor: unanimous

William Coulter made a motion, seconded by Scott Sunderland and it was
VOTED: To approve paying the Independent Electric Supply bill in the amount of \$1,629.60
In favor: unanimous

William Coulter made a motion, seconded by Craig Louzon and it was
VOTED: To approve paying the Independent Electric Supply bill in the amount of \$148.00
In favor: unanimous

Craig Louzon made a motion, seconded by Catherine Giusti and it was
VOTED: To approve paying the Independent Electric Supply bill in the amount of \$5,209.62
In favor: unanimous

6. Future Agenda Items

Update on the CTC roof

Take stock of funds and see if we have the funds to purchase the generators

Tennis ADA ramp

7. Schedule Next Meeting

September 2, 2025, at 5:00 PM in the Administration Conference Room. It is possible that an Executive Session will be needed.

8. Adjournment

Craig Louzon made a motion, seconded by Scott Sunderland and it was
VOTED: to adjourn at 5:44 PM
In favor: unanimous

Respectfully submitted,

Kathy Koziol

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