

Policy

PROCEDURE FOR REGISTERING OBJECTIONS TO/REQUESTING RECONSIDERATION OF CURRICULUM MATERIALS

~~Any student and/or their parents/guardian(s), resident, or employee~~ **The parent/guardian of any student or a student over the age of eighteen enrolled in** the Chariho Regional School District may address concerns with regard to materials used in the district's educational programs. Materials will remain in use until a final disposition as to the appropriateness and/or affordability has been made. Upon receiving a concern, the following will be done:

1. School personnel initially receiving the concern will treat that concern in a courteous manner. The concerned **party** ~~individual~~ will be referred to the building principal.
2. The principal will request that the concerned **party** ~~individual~~ file a written request and meet informally with the principal **and or designees** ~~classroom teacher(s)~~. The teacher(s) using the materials will also be involved at this point. At this time, the in school's selection policy should be reviewed with the complainant. If the complainant still finds the challenged material unacceptable, alternate reading materials or assignments will be found for the student.
3. If the matter cannot be resolved informally, the concerned party should complete the *Request of Reconsideration of Curriculum Materials Form*. This form should be signed and returned to the **Assistant Superintendent** ~~Director of Curriculum & Instruction~~. A copy will be forwarded to the building principal.
4. Upon receipt of the completed form, the **Assistant Superintendent** ~~Director of Curriculum & Instruction~~ will call a meeting of the **District Curriculum Planning Council (DCPC)** ~~within thirty (30) days~~ ~~Curriculum Materials Advisory Committee~~ to review the specific concern and material. The **concerned party and the principal and designee(s)** will be notified **and invited to attend and present their findings at** ~~of~~ this meeting. Upon completion of its investigation, The **DCPC** ~~committee~~ **will select a representative, who** will present its ~~opinion~~ **the recommendation of the DCPC**, in writing, to the **Assistant Superintendent** ~~Director of Curriculum & Instruction~~ within two weeks.
 - a. ~~The Curriculum Materials Advisory Committee will consist of at least one senior teacher, one administrator, the Director of Curriculum & Instruction, two parents, and one student (at secondary level only).~~
 - b. a. The chairperson **selected representative** of this **DCPC Meeting** ~~committee~~ **should not be an employee or officer of the regional district** **shall be appointed as long as there is no conflict of interest with the material under review**, as credibility is of paramount importance. ~~it is essential that the chairperson be a member of the community.~~
 - c. ~~It is advisable that the committee establish meeting times as needed.~~
 - b. **The recommendation will be made based on a review of the submitted form and information presented by the concerned party and the Principal and/or designee. The recommendation will include a determination to 1) retain**

the curriculum material(s); 2) withdraw all or part of the curriculum material(s); or 3) limit the educational use of curriculum material(s). The recommendation will also include the reasoning behind the determination.

5. A written decision will be sent to the building principal, ~~who will notify~~ and the concerned ~~party individual~~ of the ~~DCPC's~~ committee's decision within ~~ten (10) school~~ thirty (30) days.
6. The ~~Assistant Superintendent~~ Director of Curriculum & Instruction will, at the same time, notify the Superintendent of the complaint and the attempts to resolve the problem.
7. If the concerned ~~party individual~~ is not in agreement with the committee's decision, an appeal can be made to the Chariho Superintendent ~~at level two of the district's Appeal Policy.~~ within thirty (30) days
8. ~~If the concerned individual is not in agreement with the superintendent's decision, an appeal can be made to the Chariho School Committee within thirty (30) days.~~
9. ~~Any recommendation to remove a book from the curriculum shall be reported to the school committee prior to its removal.~~

REQUEST FOR RECONSIDERATION OF CURRICULUM MATERIALS ~~FORM~~

Request initiated by: _____

Address: _____ Phone #: _____

Requesting party represents:☐ ☐ ~~him/herself~~ ☐ ☐ ~~other individual~~☐ ☐ ~~organization (please furnish name)~~ _____☐ ☐ ~~other group (please furnish name)~~ _____**Please check type of material:**☐ ☐ ~~book/textbook/ebooks and etexts~~ ☐ ~~magazine-periodical~~ ☐
~~newspaper~~☐ ~~software~~ ☐ ~~record~~ ~~website~~ ☐ ~~video~~ ~~picture/diagram~~☐ ~~movie~~ ~~audio-visual~~ ☐ ~~TV Program~~ ~~map/chart~~ ☐ ~~pamphlet~~ ~~podcasts~~
☐ ~~kit~~☐ ~~filmstrip~~ ☐ ~~cassette~~ ☐ ~~video~~☐ Other: _____**Subject/Grade/School (specify):**

Author (if any): _____**Publisher or producer (if known):** _____

1) What would you like your school to do about this material?	<input type="checkbox"/> Do not assign it to my child.	<input type="checkbox"/> Withdraw it from all students as well as my child.
2) Concern regarding this material? Please be specific; cite pages or examples.		
3) Why do you believe this material is appropriate or inappropriate for school use?		
4) What do you feel would be the result of reading, listening to, or viewing this material?		
5) For what age group would you recommend this material?		
6) How would this material be of value in the classroom?		
7) Have you read the entire book, viewed or listened to the entire media (in the same format it was presented in the educational setting)?		
8) How did you become aware of this material?		
9) Are you aware of the judgment of this material by educational professionals?		
10) What do you believe is the theme of this material?		
11) Is there other material of equal comparable educational quality you would recommend that would convey as valuable a picture and perspective of our civilization, or convey the same concepts, or provide the same instruction?		
12) Any additional thoughts or comments would be welcome.		

REQUEST FOR RECONSIDERATION OF CURRICULUM MATERIALS

Please check type of material

<input type="checkbox"/> book	<input type="checkbox"/> magazine	<input type="checkbox"/> software
<input type="checkbox"/> record	<input type="checkbox"/> movie	<input type="checkbox"/> TV program
<input type="checkbox"/> pamphlet	<input type="checkbox"/> kit	<input type="checkbox"/> video
<input type="checkbox"/> filmstrip	<input type="checkbox"/> cassette	<input type="checkbox"/> other

_____ (specify)

Subject/Grade/School _____

Author (if any) _____

Publisher or producer (if known) _____

Request initiated by _____

Address _____ Phone # _____

Requesting party represents: ☐ him/herself ☐ other individual☐ organization (please furnish name) _____☐ other group (please furnish name) _____

1. What would you like your school to do about this material?

☐ Do not assign it to my child☐ Withdraw it from all students as well as my child

2. Concern regarding this material? Please be specific; cite pages or examples.

3. Why do you believe this material is appropriate or inappropriate for school use?

4. What do you feel would be the result of reading, listening to, or viewing this material?

5. For what age group would you recommend this material?

- ~~6. How would this material be of value in the classroom?~~
- ~~7. Have you read the entire book, viewed or listened to the entire media?~~
- ~~8. How did you become aware of this material?~~
- ~~9. Are you aware of the judgment of this material by educational professionals?~~
- ~~10. What do you believe is the theme of this material?~~
- ~~11. Is there other material of equal educational quality you would recommend that would convey as valuable a picture and perspective of our civilization, or convey the same concepts, or provide the same instruction?~~
- ~~12. Any additional thoughts or comments would be welcome.~~

Adopted 2/27/96; Revised and effective 4/13/21